



# ASA

Agri-Services Agency  
Leaders in Agricultural Insurance

## **AGRI SERVICES SAFETY GROUP (ASSG) Quote and New Business Procedures**

### **Quote Process:**

In order to provide a quote, we must receive the following:

- Completed ACORD application (ACORD 130)
- Completed Supplemental Application (specific to your operation and provided upon request)
- 3-5 year loss history

Our program provides a choice of common expiration dates: 1-1 or 4-1. Unless you specify which expiration date you prefer, we will use the date closest to their anniversary rating date (ARD). If the ARD on your quote is not 4/1 or 1/1, you will receive 2 quotes- one short-termed and one annual for comparison purposes.

Only the underwriter has the authority to bind coverage. Coverage cannot be bound unless all the underwriting information has been supplied and all of the above conditions have been met.

You may forward your quote requests by mail, email or fax to:

ASA  
PO Box 4910  
Syracuse, NY 13221-4910  
Fax #: 315-431-1310  
Email: [sarah.cronin@agri-servicesagency.com](mailto:sarah.cronin@agri-servicesagency.com)

The underwriter will advise you if the risk is eligible for our program or if additional information is required. A quote will be then released to you.

### **Issue Process:**

The following is necessary to issue a policy:

- Signed ACORD form- signed by both the agent and insured
- Signed Supplemental application- signed by both the agent and insured
- 25% Down Payment check
- Signed Payment Option form
- State Exclusion Forms, if necessary
- Dividend Participation Form- if offered at time of quote.

The policy will be issued and invoiced and delivered to the agent (insured and agent copies).